



DIETARY AIDE – Food & Nutrition Services

Status: Temporary Part Time

Rate: \$20.51/hr - \$21.61/hr

Reference#:21-Dietary Aide

Position Summary:

The Dietary Aide performs various duties including meal service to Residents, assisting in tray assembly or serving in the Dining Room, as well as to staff in the Cafeteria. The Dietary Aide adheres to standards set by Providence Manor, the Occupational Health and Safety Act, the Public Health Act and the Ministry of Health and Long Term Care. This position is instrumental in providing comfort and care to our residents. The successful applicant will champion the values of the organization – Respect, Compassion, Safe and Efficient.

Position Responsibilities:

- Check temperature and condition of all food items
- Partition food items in appropriate portion size
- Transport food carts/catering wagons to designated areas
- Sort dirty dishes/pots, wash and put clean dishes/pots away
- Set up and clear dining room tables as assigned
- Perform daily cleaning duties as assigned
- Prepare between meal nourishments and unit kitchen floor supplies as assigned
- Ensure proper delivery, storage, dating and rotation of all items
- Perform special catering duties when assigned
- Maintain clean work station, equipment, and storage areas
- Uses safe food handling procedures
- Use safe work practices
- Report safety hazards and equipment problems immediately to supervisor
- Perform other related duties as assigned by the Supervisor and/or Manager.

Required Qualifications and Experience:

- Minimum of grade 12 education
- Enrollment in a Food Service Worker training program (education must be successfully completed within 3 years of date of hire).

Providence Manor is a 243-bed home located in downtown Kingston. The Charitable home provides care for residents who have stable medical conditions, but require 24-hour nursing care. At Providence Manor, we are committed to providing you with care that is resident-focused, respectful, compassionate, safe and efficient. We are proud to be a Home that was founded on the Catholic values and beliefs of our Founders', the Sisters of Providence of St. Vincent de Paul. Residents are cared for as a person with their own unique physical, emotional, social and spiritual needs.

To apply for this position please email your Covering Letter and Resume quoting reference number in subject line to work@providencecare.ca

We are committed to inclusive and accessible employment practices – Please notify the above if you require an accommodation to fully participate in the hiring process or require recruitment documents in French.