



JOB POSTING: Clinical Analyst , Application Support

File #: 22-036 A	Status: Full Time	Posting Period: Open
Work Location: Providence Care Hospital	Employee Group: OPSEU 4104 Service Clerical	Wage Rate: \$30.89 – \$ 32.02

Position Summary:

The Clinical Analyst, is an integral team member supporting the implementation and ongoing operational support activities of the organization's clinical information systems. This support includes activities such as analysing, assessing and documenting end user requirements; carrying out work flows and process redesign activities, making recommendations with respect to related policies and procedures, and assisting in the development and build and maintenance of the electronic patient record and other clinical technology support. The Clinical Analyst, Clinical Informatics is involved in the development and delivery of education and training materials, courses and curriculum as an expert user of the system.

Education & Experience:	Key Knowledge, Skills & Abilities:
<p>Completion of Registered Practical Nursing Diploma OR Equivalent education and experience in a health related discipline, may be considered</p> <p>Current, unrestricted license to practice with the applicable Regulated College of Ontario</p> <p>Minimum two years of recent experience supporting process redesign and/or change management in a healthcare setting in support of clinical staff (e.g. nursing, allied health, physicians, etc.</p> <p>Demonstrated expert user of QCPR within the last year.</p> <p>Experienced trainer of QCPR within the last 3 years, an asset</p> <p>Experience within the last 3 years in adult education</p> <p>Degree or Diploma in adult education, an asset</p>	<ul style="list-style-type: none"> ▪ Demonstrated knowledge of nursing, physician and allied health workflows in both an inpatient and outpatient setting, as they relate to patient care and to system design ▪ Demonstrated knowledge of a Canadian Healthcare environment and patient care processes ▪ Demonstrated competency as a front line user of Providence Care's electronic patient record ▪ Demonstrated knowledge of current clinical workflows and policies ▪ Demonstrated strong written, verbal and interpersonal communication skills and ability to demonstrate tact and diplomacy with diverse groups and stakeholders. ▪ Demonstrated ability to interact and work effectively with diverse user populations with varied skill levels ▪ Demonstrated effectiveness in identifying and analyzing situations and problems and finding viable solutions with consideration to total systems and strategies in order to conduct analysis of clinical workflows ▪ Demonstrated decision-making skills within scope of authority ▪ Demonstrated effectiveness as a team member through collaboration, respect and effective communication ▪ Ability to use Microsoft Office Suite of Products including: Word, Excel, PowerPoint, Outlook,; ability to use other applications as necessary ▪ Demonstrated time management skills including effectiveness with concurrently organizing, planning and coordinating operational initiatives with multiple project activities, and executing tasks in tight timelines ▪ Demonstrated ability in delivering presentations and technical writing, engaging participants using the principles of adult education ▪ Demonstrated commitment to the Mission, Vision, Values, Ethics and strategic directions of Providence Care ▪ Demonstrated ability to create an inclusive and welcoming environment that values each individual; respects their values, preferences and unique abilities; and mitigates against the experience of stigma ▪ Demonstrated commitment to ongoing process improvement and delivering outstanding quality and results ▪ Demonstrated understanding and alignment to, expectations and deliverables of the organizational, department and team goals; effective stewardship of resources ▪ Demonstrated trouble shooting skills and ability to problem solve issues that may arise in carrying out the duties of this position ▪ Demonstrated good physical condition to meet the physical demands of the position and attend work on a regular basis <p>Bilingual in French and English language, an asset.</p>

Please send your updated resume and cover letter in one document, quoting the file number in the subject line to: work@providencecare.ca.

Contact Tim Huddle , Human Resources Consultant t 613.544.4900 x 53460 for a complete list of duties, responsibilities or inquiries.

We are committed to inclusive and accessible employment practices – Please notify the above if you require an accommodation to fully participate in the hiring process or require recruitment documents in French.