



JOB POSTING: Cook, Food & Nutrition Services

File #: 22-041	Status: Part Time (greater than 30 hours)	Posting Period: Open
Work Location: Providence Manor Long Term Care Home	Employee Group: LIUNA 3010	Wage Rate: \$23.00 - \$24.77

Position Summary:

To prepare food for service to Residents, staff, visitors in the cafeteria, and catering functions, following the established menu and standardized recipes. In keeping with appropriate standards and guidelines for the department and in accordance with the Ministry of Health LTC standards, the Occupational Health and Safety Act and the Public Health Act, perform dishwashing duties.

Education & Experience:

A chef-training diploma or culinary management diploma from a program that meets the standard established by the Ministry of Training, Colleges and Universities.

Successful completion of an *Interprovincial Standards Red Seal Program* is an asset

Previous LTC experience

Key Knowledge, Skills & Abilities:

- Prepares hot and cold food items for Residents, Staff Cafeteria, MOW, Hildegard and catering
- Able to organize work effectively
- A kind, understanding and patient nature for dealing with elderly residents.
- Knowledge of the MOH & LTC standards.
- Use the menu rotation and production sheets with standardized recipes.
- Ensures proper rotation of all food items in storage.
- Uses safe food handling procedures.
- Uses safe work practices.
- Indicates correct portion sizes of food.
- Set up steam tables with food before MOW meal service.
- Distributes food to designated hot carts for meal service.
- Presents food attractively through the use of garnishes, etc.
- Reports safety hazards and equipment problems immediately to supervisor and/or manager.
- Organizes work so department work schedule is adhered to (i.e. meal service is on time).
- Participates in staff and production meetings and in-services.
- Maintains a clean and organized work area.
- Works in compliance with the H&S Act and its regulations in performing duties in a safe manner and follows all health and safety policies, procedures and legislation
- Uses or wears the PPE / equipment as set out by Providence Care policies and procedures
- Reports any missing or defective equipment or PPE of which he/she is aware of and which may endanger himself or herself or another worker, to his/her supervisor or management representative
- Reports any contravention of the act or the regulations, or any hazard of which he/she knows of to his/her immediate supervisor or a management representative
- Participates in staff meetings, education and/or training for health and safety as required by Providence Care
- Ability to understand and follow written and oral instructions in English.
- Perform other related duties as assigned

Please send your updated resume and cover letter in one document, quoting the file number in the subject line to: work@providencecare.ca. Contact Liseta Medeiros, Recruitment & Staffing Specialist, 613.544.4900 x53455 for a complete list of duties, responsibilities or inquiries.

We are committed to inclusive and accessible employment practices – Please notify the above if you require an accommodation to fully participate in the hiring process or require recruitment documents in French.