

## Research Coordinator, Centre for Studies in Aging & Health

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### Full Time

**\$65,266.50 - \$76,791.00**

**Reference#: 22-180A**

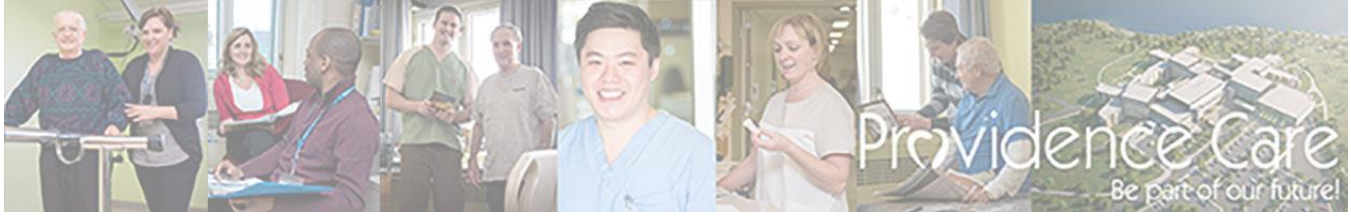
Reporting to the Manager and Director of the Centre for Studies in Aging and Health (CSAH) and the Division of Geriatrics, the Research Coordinator provides support and coordination to research and evaluation activities in aging and health care services within Southeastern Ontario. This includes coordination of: grant applications, project activities, evaluation and reporting. The Research Coordinator must be a skilled communicator able to demonstrate flexibility, efficiency and diplomacy when working with internal and external stakeholders.

### Role Responsibilities

- Demonstrated commitment to the Mission, Vision, Values, Ethics and strategic directions of Providence Care
- Demonstrated experience in the preparation, documentation and publication of program evaluation and research materials
- Demonstrated knowledge and awareness of best practice and healthcare evaluation as it relates to individuals with geriatric healthcare needs
- Familiarity knowledge translation and exchange strategies
- Knowledge and experience in coordinating research and evaluation strategies linked to needs of older adults
- Demonstrated ability to access and synthesize evidence-based literature into common language
- Knowledge skills and expertise in qualitative and quantitative methodologies associated with field evaluation of health services and education
- Demonstrated ability to create an inclusive and welcoming environment that values each individual; respects their values, preferences and unique abilities; and mitigates against the experience of stigma
- Demonstrated interpersonal, written and verbal communication skills and ability to demonstrate tact and diplomacy with diverse groups of stakeholders
- Demonstrated ability to effectively work independently with proven reliability and trustworthiness
- Demonstrated ability to organize and prioritize work effectively, manage a full work-load and meet deadlines in a busy environment with frequent interruptions
- Bilingual in French and English language, preferred

### Required Qualifications and Experience:

- Masters in Health Sciences or related fields with experience in quantitative and qualitative evaluation and research methodologies or equivalent experience
- Minimum of two (2) years related experience in a health care research environment



Located in Kingston, Providence Care is Southeastern Ontario's leading provider of aging, mental health and rehabilitative care. Continuing the legacy of our Founders, the Sisters of Providence of St. Vincent de Paul, Providence Care provides care and services at Providence Care Hospital, Providence Transitional Care Centre, Providence Manor Long-Term Care home and community locations across Southeastern Ontario.

Providence Care is Fully-affiliated with Queen's University and St. Lawrence College; Providence Care is a centre for health care, education and research, and a member of the Council of Academic Hospitals of Ontario.

**To apply** for this position please email your Covering Letter and Resume quoting reference number in subject line to [work@providencecare.ca](mailto:work@providencecare.ca)

To learn more about Providence Care and other opportunities please visit:

<https://www.providencecare.ca/careers-volunteering/>

We are committed to inclusive and accessible employment practices – Please notify the above if you require an accommodation to fully participate in the hiring process or require recruitment documents in French.