

Environmental Services Attendant, Environmental Services

Temporary Part Time (up to 6 months)

\$23.99 - \$24.76

Reference#: 22-190A

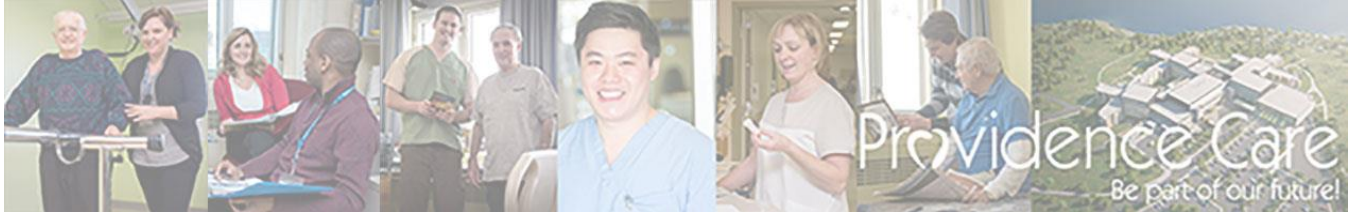
Acting as an effective team member, the Environmental Services Attendant (ESA) provides a clean, safe and attractive environment for the staff, clients and visitors of the Providence Care Hospital. The ESA is responsible to perform their duties in a manner that supports and implements the policies, procedures, routines, values, goals and objectives of the Environmental Services Department and Providence Care, including goals for high quality services and a positive work environment

Role Responsibilities

- Contributes to timely, consistent, and quality cleaning of the premises by performing general cleaning services, daily duties and thorough cleaning procedures as assigned
- Performs other duties such as stripping and refinishing of floors, washing walls/ceiling/windows, changing and cleaning curtains, replacing light bulbs, lifting/moving equipment and furniture, snow removal, community cleaning, operation of hospital vehicles, and operation of mechanical lifts
- Identifies need to replenish supplies required to complete assigned work; completes order forms for cleaning supplies and communicates any related concerns with Service Manager in a timely fashion
- Manages time effectively by adhering to assigned area work routine tasks and schedules and communicates with Service Manager in a timely fashion when unexpected circumstances arise that may impact on ability to complete assigned work within allotted time
- Develops and maintains good working relationships with other staff, patients and visitors and cooperates and communicates effectively, with nursing staff, office occupants and other staff where duties are performed
- Participates in annual review of the internal and external disaster manuals, Workplace Hazardous Material Information System and Fire Safety, as well as participates in annual education regarding Non-Violent Crisis Intervention

Required Qualifications and Experience:

- High School Diploma (or grade 12 equivalency)
- Basic knowledge of industrial/commercial cleaning procedures and understanding of the hospital environment and cleaning requirements and standards
- Minimum six months of recent related experience working in similar sanitation/cleaning role; experience in healthcare environment, preferred
- Demonstrated basic computer knowledge including Microsoft Office Suite of products, including Word, Excel, Outlook and Internet (i.e. Internet Explorer)



Located in Kingston, Providence Care is Southeastern Ontario's leading provider of aging, mental health and rehabilitative care. Continuing the legacy of our Founders, the Sisters of Providence of St. Vincent de Paul, Providence Care provides care and services at Providence Care Hospital, Providence Transitional Care Centre, Providence Manor Long-Term Care home and community locations across Southeastern Ontario.

Providence Care is Fully-affiliated with Queen's University and St. Lawrence College; Providence Care is a centre for health care, education and research, and a member of the Council of Academic Hospitals of Ontario.

To apply for this position please email your Covering Letter and Resume quoting reference number in subject line to work@providencecare.ca

To learn more about Providence Care and other opportunities please visit:

<https://www.providencecare.ca/careers-volunteering/>

We are committed to inclusive and accessible employment practices – Please notify the above if you require an accommodation to fully participate in the hiring process or require recruitment documents in French.