



Pharmacy Technician, Pharmacy

Part Time

\$28.98 - \$33.41

Reference#:22-130A

Under the direction of the Operational Director, Clinical Support Services and the supervision of the Pharmacist, and within the scope of practice of a registered Pharmacy Technician, the Pharmacy Technician will assist in carrying out the activities of the Hospital Pharmacy in accordance with the standard practices, morals and ethics of the Pharmacy profession and the Vision, Mission and Values of Providence Care.

The Pharmacy Technician will work to the full scope of practice as described within the National Association of Pharmacy Regulatory Authorities (NAPRA) Model Standards of Practice for Canadian Pharmacy Technicians to support the Pharmacist and ensure the safe and accurate distribution of pharmaceuticals in the Hospital.

The Pharmacy Technician is accountable to the Ontario College of Pharmacists and to Providence Care for his/her professional service to the clients/patients.

Role Responsibilities

- Prepare new and refill individual client/patient orders and prescriptions (counting, pouring, weighing, measuring, mixing, repackaging, labelling) in accordance with organization and departmental policy and procedure
- Process orders, prepare labels, administration records and dispense medications for self-medication program clients/patients
- Complete final check, sign off and release of prepared pharmacy products; new orders and prescriptions, reorders, refill prescriptions, cart fill medications, self - medications, leave of absence medications, non-sterile compounds, sterile compounds, repackaged medications, and others as determined by pharmacy policy and procedure
- Distribute narcotics, controlled drugs and targeted substances to client/patient care areas according to policy
- Participate in admission medication reconciliation; compile the Best Possible Medication History (BPMH) through client/patient or family interview and review of appropriate client/patient medication history information sources, and document the home medication list in the client's/patient's electronic patient record
- Perform inventory and purchasing functions including ordering and receiving drugs from vendors, perpetual inventory management, expired product returns, annual physical inventory count and financial reporting
- Understand and comply with safe work practices, processes, procedures and policies to prevent errors and enhance client/patient safety



Required Qualifications and Experience:

- Current unrestricted registration with the Ontario College of Pharmacists, Registered Pharmacy Technician (R.Ph.T.)
- Experience working in a hospital pharmacy, preferred

Located in Kingston, Providence Care is Southeastern Ontario's leading provider of aging, mental health and rehabilitative care. Continuing the legacy of our Founders, the Sisters of Providence of St. Vincent de Paul, Providence Care provides care and services at Providence Care Hospital, Providence Transitional Care Centre, Providence Manor Long-Term Care home and community locations across Southeastern Ontario.

Providence Care is Fully-affiliated with Queen's University and St. Lawrence College; Providence Care is a centre for health care, education and research, and a member of the Council of Academic Hospitals of Ontario.

To apply for this position please email your Covering Letter and Resume quoting reference number in subject line to work@providencecare.ca

To learn more about Providence Care and other opportunities please visit:

<https://www.providencecare.ca/careers-volunteering/>

We are committed to inclusive and accessible employment practices – Please notify the above if you require an accommodation to fully participate in the hiring process or require recruitment documents in French.